



Budget and Fiscal Services

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Budget & Fiscal Services Overview

➤ Management and Budget

- Budget development and management
- Financial reporting, research and technical assistance
- Performance management and reporting
 - Citizens Academy
 - Operational Performance Auditing

➤ Purchasing

- Competitive procurement bids
- Contract and grants management



Budget & Fiscal Services Overview

➤ Risk Management

- Health insurance management
- Employee Clinic
- Safety and loss prevention
- Property, casualty, and worker's compensation coverage

➤ Fiscal Services - Countywide



Our Mission Statement:

Budget and Fiscal Services facilitates the optimal use of County government resources through budgeting, performance management, procurement and contract administration, risk management and employee benefit services, and countywide fiscal services support.



Purchasing Services

- Procurement
- P-card Activities
- Contracts Management
- Competitive Bid Processes
 - Demand Star
 - Gainesville Sun
- Local Government Minimum Wage



Risk Management Services

- Employee Benefits administration
- Employee Health & Wellness Center oversight
- Safety and Loss Control programs
- Property and Casualty Insurance administration
- Wellness program
- Claims administration
- Contract management – Risk transfer



County Budget Process



Why Prepare a Budget?

➤ Legal requirement

- Comply with regulations
- Specific governmental requirements in Florida Statutes

➤ Serves a variety of functions

- Accountability (fiscal control)
- Management tool (performance)
- Planning tool (policies and priorities)
- Transparency to stakeholders

<http://www.alachuacounty.us/Depts/OMB/Pages/OMB.aspx>



Legal Requirements

➤ Florida Statute requirements

- Fiscal year (FY) - October 1st thru September 30th
- Required to have a balanced budget
- Truth-in-Millage (TRIM)
 - Required notifications to property owners and general public
 - Board is required to hold two public hearings every year to adopt millage rates and adopt the budget

➤ Alachua County Ordinances

- Sec 21.20 – Board of County Commissioners responsibilities
- Sec 21.30 – County Manager responsibilities



FY 2020 Budget Calendar and TRIM (Key Dates)

- April 12 - Final Budget Proposals Approved
- May 1 - Constitutional Officers Submit Budgets
- May 16 - Constitutional Officers Budget Presentations
- May 31 - Preliminary Tax Estimates are received
- June 4 - County Manager Tentative Budget Presentation
- June 21 - Preliminary Tax Roll is Certified by the Property Appraiser
- July 9 – Board Sets Proposed Millage and Assessment Rates

- September 10 and September 24 - Public Hearings to set Fiscal Year 2020 Final Budget, Millage, and Assessments



Unincorporated Taxpayers All Taxing Authorities

How Your FY19 Property Taxes Are Divided





Table Top Activity

BoCC - Where It Comes From



Property Tax



Gas Tax



Utility Tax



Comm. Tax



Sales Tax



State Shared



Fees



Other

BoCC - Where It Goes To



Sheriff



Fire Rescue



**Courts
And
Judicial**



Transportation



CRAs



Tax Collector
Property Appraiser
Clerk – Accounting
Elections Supervisor



**Government
Admin**
Technology
Fiscal Services



Facilities



**Community
Support
Services**



EPD
Growth
Animal
Parks



THANK
YOU!!